Friday Night Live! Lost Child Policy

Parents should immediately report lost children to the ID Booth or find an Event Staff volunteer wearing a safety green shirt and request assistance.

Anyone finding a lost child should immediately take that lost child to the nearest Event Staff volunteer or to the ID Booth.

Lost Child Procedures for Volunteers

1. Any Event Staff or other volunteer finding a lost child should immediately escort the child to the ID Booth. If no other Event Staff is available to cover your gate, do not leave your gate unattended, radio an Event Staff Manager for assistance. Once a Volunteer takes possession of a lost child, the child should only be released to a parent or a known Friday Night Live! volunteer to be escorted to the ID Booth.
2. Any parent looking for a lost child should be directed to the ID Booth. It's the tent with the American Flag.
3. When a lost child has been reported to the ID Booth, the ID Booth Manager or other available manager shall immediately send a group text to the event managers with the child's age, name, description, and clothes being worn. The Event Staff manager shall immediately radio the Event Staff to not permit any child under age 13 to leave the gates without a parent, guardian or other custodian, until a clear notice is radioed. As soon as possible the Manager shall broadcast a description of the lost child to all the Event Staff. Once a description of the lost child has been broadcast, the Event Staff may allow children to pass if they are reasonably certain that they do not fit the age, description, or name of the lost child.
4. For children under 10 years of age, if they are not found within 5 minutes of being reported to the ID Booth, then the ID Booth Manager or Event Staff Manager shall notify the Event Supervisor who shall then make an announcement from the stage as soon as the band completes its current song.
5. For children 10 years of age through 12 years of age, the waiting interval, before making an announcement from the stage, shall be 10 minutes.
6. No announcement from the stage shall be made for children 13 years of age or older unless the Event Supervisor determines that there are special circumstances.
7. As soon as the Event Supervisor deems appropriate, they shall also notify one of the Herndon Police Department officers who is working that show. Friday Night Live! personnel shall defer to the Herndon Police Department if they issue any orders or directions with regard to a lost child report.

8. When a lost child is reported to the ID Booth, the Manager shall take note of the following information: --Name, description and contact information for the parent(s), guardian(s) or custodian(s); --the child's name, age, height, weight, hair color, eye color, skin color, gender, clothes worn at time child went missing, last location where child was seen, identifying information of the last person to have seen the child.
9. Copies of these procedures shall be posted on the Friday Night Live! website and shall be kept on site at each Friday Night Live! show. The Friday Night Live! Organizing Committee, managers, and other volunteers shall be trained in these procedures. Event Staff shall also be instructed to escort any lost child, or any parent looking for a lost child, to the ID Booth.
10. Nothing in these procedures, or any omission in the execution of these procedures, shall be deemed a contract, legal undertaking or a legal standard for Friday Night Live! or for the Dulles Regional Chamber of Commerce. Nothing in these procedures, nothing not addressed by these procedures and no actions taken pursuant to these procedures shall create any legal liability for Friday Night Live!, for the Dulles Regional Chamber of Commerce, nor for any employees, agents, or volunteers of either organization. Further, Friday Night Live! and the Dulles Regional Chamber of Commerce assume no responsibility for checking or assuring that an adult, with whom a child is reunited, is the proper parent, guardian or custodian of such child. ***THE PUBLIC IS SPECIFICALLY CAUTIONED THAT NEITHER Friday Night Live!, NOR THE DULLES REGIONAL CHAMBER OF COMMERCE, HAVE THE ABILITY TO MAKE SUCH DETERMINATIONS.*** Anyone attending
11. Friday Night Live! does so at their own risk and is deemed to assume the risk of such attendance. Any adult who brings a child to Friday Night Live! assumes the responsibility for monitoring that child and for assuring that child's safety. At no time does Friday Night Live!, the Dulles Regional Chamber of Commerce, nor any employees, agents, or volunteers of either organization, assume *in loco parentis* or any other such authority over children attending Friday Night Live!.